



BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

To Members of the Council

6th May 2014

You are hereby summoned to attend the Annual General Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

On Monday 12th April 2014 at 7.30 p.m.

Members of the public and press are invited to address the Council at its Public Time

Yours truly

Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY. MOBILE PHONES MUST BE SWITCHED OFF.

- 001/14 Election of Chairman**
To elect the Chairman of the Parish Council and to receive the Chairman's Declaration of Acceptance of Office
- 002/14 Election of Vice Chairman**
To elect the Vice-Chairman of the Parish Council and to receive the Vice-Chairman's Declaration of Acceptance of Office
- 003/14 Apologies for Absence**
- 004/14 Declarations of Interest**
Councillors to declare any interests in respect of any item to be discussed at this meeting:-
 - a) **Disclosable Pecuniary Interest**)
 - b) **Non-Pecuniary Interest**)
 - c) **Sensitive Pecuniary Interest**)
- 005/14 Election of Working Parties & Representatives** (Members are reminded that individuals are not allowed to make decisions or take actions on behalf of the Council. Any action or decision must be brought before the Council for prior sanction.)
 - Cemetery
 - Allotments
 - Village Hall
 - Planning
 - Finance
 - Street Lighting
 - Highways
 - Land
- 006/14 Bank Signatories**
To agree and appoint Bank Signatories
- 007/14 Internal Auditor**
To agree and appoint the Internal Auditor
- 008/14 PUBLIC TIME**

009/14	Confirmation of Minutes To sign and approve the Minutes of the Extra Ordinary Meeting held on 24th March 2014 To sign and approve the Minutes of the Meeting held on 7th April 2014 To sign and approve the Minutes of the Extra Ordinary Meeting held on 16th April 2014	
010/14	Matters Arising (for information only) Planning Applications F/YR14/0225/PlanOb & F/YR14/0205/F Parish Council comments sent to Planning (FDC)	
011/14	Play Park To update on actions following public presentation prior to Annual Parish Assembly	
012/14	Benwick In Bloom In Bloom judging 14 th July 2014(2pm), verge cutting request Dangling shoes over highway, request to be removed	
013/14	Police Matters To report crime figures	
014/14	Cycle Race 2014 Update on progress of working group	
015/14	County & District Councillors Reports Reports from Cllrs Butcher, Clark and Miscandlon	
016/14	Highways/Street Lighting a) 2014/15 LHI Bid, update on status and actions required b) Update on options for Street Light at rear of 27b High Street	
017/14	WW1 Commemorations To update the Parish Council with regard to action points from previous meeting. To confirm planning costs and approve payment and budget	
018/14	Income & Expenditure a) Precept and Council Tax Support Grant (1 st Payment) rec'd £5,948.50 b) Members to consider and approve the following accounts for payment	
	C Owen	Cemetery & Pound Apl 2014 £249.59
	CGM Landscapes	Verge Cutting April 2014 £66.74
	Anglian Water (dd)	Water Rates April 2014 £8.00
	E-on (dd)	Energy April 2014 £119.45
	I Cooper	Internal Audit £100.00
	Broker Network Ltd	Parish Council Insurance £578.80
	c) Members to consider and approve the following accounts for payment	
	J Richardson	Admin – 04/05/14 £405.61
	J Richardson	Reimbursement of Expenses £127.85
	TOTALS	£1,656.04
019/14	d) Clerk to report on the April Bank Balances and reconciliation statement 2013/14 Audit To approve the Annual Governance Statement for Audit 2013/14	
020/14	Planning/Development a) Withdrawn Planning Application F/YR14/0205/F Erection of 4x2-storey 5-bed dwellings with detached garages involving demolition of existing buildings at land NW of Neneside, accessed from Whittlesey Road, Benwick has been withdrawn b) Update on Copalder Corner Update from Cllr Miscandlon on current position c) 106 Agreements Update on Heron Way and Fields View	
021/14	Cemetery/Verges a) Cemetery update on preparing new burial area and identify any further actions required including burial plot marking. b) Discussion around the reports of dogs being walked in the Cemetery	
022/14	Benches To discuss benches at Mooring and actions required re plaque etc	
023/14	Correspondence a) Cambs Acre- Newsletter (emailed 03/04/14) b) CAPALC Bulletin (emailed 16/04/14) c) Civic Dates 2014/15 (emailed 16/04/14) d) Youth Bus Visits (emailed 28/04/14) e) Fenland Core Strategy (emailed 28/04/14)	

- f) Rural Services Network, bulletin (emailed 28/04/14)
- g) Fenland Briefing on Housing Related Support (emailed 04/05/14)
- h) Letters from Police & Crime Commissioner (emailed 06/05/14)
- i) Cambs Acre Myth Buster Tour (emailed 06/05/14)
- j) Cambs Acre Newsletter (emailed 06/05/14)

024/14

Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 2nd June 2014. Items to be included on Agenda should be with the Clerk by Monday 26th May 2014